

Instructions to login into sharepoint

Step 1: Go to <https://irn.tamu.edu/>

Step 2: Click on the “Committee Login” tab

Step 3: Click on “Committee Document Share Site”

Step 4: This will redirect you to the sharepoint website

Step 5: Login with your username and password

(If you have forgotten your username and password but it has been created by MKOPSC before, your username is the **first part** of your official email id)

For example: ssachdev@tamu.edu (official email id)

Username of sharepoint will be **ssachdev**

The default password: **1234**

“How to Change Your Password”

1. Click the “My Account” link at the top right of the home screen.
2. Click the “Edit User Details” link at the top left of the My Account screen.
3. Fill in the boxes and click the “Update Information” button at the bottom of the page.